



## DOMESTIC AND FAMILY VIOLENCE INFORMATION SHARING SCHEME

# APPLICATION TO BECOME AN INFORMATION SHARING ENTITY UNDER CHAPTER 5A

The Information Sharing Scheme, contained in Chapter 5A of the *Domestic and Family Violence Act 2007* (the Act), allows Information Sharing Entities (ISEs) to share relevant information, where it is necessary to protect people from serious threats of domestic and family violence (DFV). The Act designates certain government agencies and non-government schools as ISEs. Other agencies can apply to become an ISE by completing this application form. Prior to applying, agencies should familiarise themselves with the DFV Information Sharing Guidelines, available on the Department of Territory Families, Housing and Communities (TFHC) website.

### The process

1. Non-government agencies who provide a domestic violence related service (as defined in section 124B of the Act) may apply to become an ISE by completing this application form and submitting it to TFHC. Note the legal entity name and Australian Business Number (ABN) or Australian Company Number (ACN) of your organisation must be included in your application to avoid delays.
2. TFHC will assess these applications and make recommendations to the Minister for Territory Families and Urban Housing. ISEs must agree to comply with the DFV Information Sharing Guidelines and align their policies, procedures and tools relevant to the sharing of information with the Risk Assessment and Management Framework (RAMF).
3. The Minister will determine whether they are satisfied that the agency will comply with the DFV Information Sharing Guidelines.
4. TFHC will inform agencies of the result and the reasons for the decision.
5. Under the Act, new ISEs must be prescribed by regulation. It is expected that this will occur in tranches, with the first tranche planned for 2020.

### How do I find out more?

The website (link below) provides relevant information to ISEs and other stakeholders, including links to the DFV Information Sharing Guidelines, useful tools and templates, an e-learning training module, factsheets, a list of ISEs, and information on how to apply to become an ISE.

<https://territoryfamilies.nt.gov.au/dfv/informationsharing>

You can also contact the Office of Domestic, Family and Sexual Violence Reduction in TFHC on (08) 8935 7803 or email: [dfv@nt.gov.au](mailto:dfv@nt.gov.au)



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Please complete this form (including marking the checkboxes) and return it to the Office of Domestic, Family and Sexual Violence Reduction in the Department of Territory Families, Housing and Communities by email: [dfv@nt.gov.au](mailto:dfv@nt.gov.au)

I am authorised on behalf of \_\_\_\_\_ [Click or tap here to enter text.](#) to confirm that the organisation:  
*(legal entity name)*

- provides a domestic violence related service as defined in section 124B of the *Domestic and Family Violence Act 2007*;
- will comply with the requirements of the legislation as outlined in the DFV Information Sharing Guidelines;
- will align its policies, procedures, practice guidelines and tools relevant to the sharing of information under Chapter 5A of the *Domestic and Family Violence Act* with the Northern Territory Domestic and Family Violence Risk Assessment and Management Framework;
- has identified which staff will be authorised to share information, based on their functions and role in the agency, **and/or** whether the agency will authorise specific personnel as information sharers; and
- will ensure that the identified staff as well as other relevant staff undertake the appropriate training.

Organisation's ABN or ACN: [Click or tap here to enter text.](#)

Contact name: [Click or tap here to enter text.](#)

Telephone number: [Click or tap here to enter text.](#)

Email address: [Click or tap here to enter text.](#)

Postal address: [Click or tap here to enter text.](#)

Position: [Click or tap here to enter text.](#)

Signature:

Date: [Click or tap here to enter text.](#)

