Transcript of video

[Background music]

[**On screen:** Title appears on the screen: CARE Services Help, CARE Services Dashboard]

The dashboard in CARE Services, allows you to receive forms and messages online from people in Territory Families, Housing and Communities.

[**On screen:** CARE Services dashboard is displayed]

You can access your dashboard from your CARE Services account.

[**On screen:** Select an Account to Manage page is displayed]

When you log into CARE, if you are managing either one or multiple accounts, you will be asked to select which account you want to access.

[**On screen:** Cursor hovers over a ‘View Dashboard’ button on an example account]

Selecting a specific account takes you to the dashboard for that account.

[**On screen:** Account Dashboard page is displayed. Five tiles on the dashboard are highlighted]

The CARE Services dashboard has five sections.

[**On screen:** Zooms in on ‘Details’ tile]

The “Details” tile contains information that is stored on CARE Services about the accounts you are managing.

[**On screen:** Zooms in on ‘New Messages’ tile]

The “New Messages” tile contains messages that have been sent to you by the CARE Services team in THFC.

[**On screen:** Zooms in on ‘Support Network’ tile]

The “Support Network” tile provides a list of people and providers your informal and formal support networks.

[**On screen:** Account Dashboard page is displayed.]

This information comes from CARE Services and from information you provide to CARE Services.

[**On screen:** Zooms in on ‘Items to view’ tile]

The “Items to view” tile contains a selection of your documents stored by CARE Services on the system.

[**On screen:** Zooms in on ‘Items to complete’ tile]

The 'Items to complete' tile contains any form sent to you by CARE Services for completion.

[**On screen:** Account Dashboard page is displayed.]

You can complete an account form at any time and submit to CARE Services.

[**On screen:** All five Account Dashboard tiles are individually highlighted.]

Use your CARE Services dashboard to track your interactions with Territory, Families, Housing and Communities.

[Background music]

[**On screen:** The CARE Services Help and NTG branding appears.]